

## GOVERNANCE RULES: IAHR EDITORSHIPS

IAHR is responsible that Editor(s), and (as appropriate) Associate Editor(s), Deputy Editor(s) and Assistant Editor(s) of IAHR's journals (and IAHR's publications generally) perform their duties satisfactorily. This requirement means that people in these important positions manage the soliciting, collection, peer review, editing, and compilation of papers and articles, to deliver manuscripts in a complete form in accordance with the agreed publishing timetable, and to ensure that all the material published is of high academic, professional, and ethical standards. In this effort, Editors must work with IAHR's Publications Committee and the Publisher(s) of IAHR's journals

A Selection Committee of 3-4 people will be recommended by the IAHR Vice President responsible for publications and approved by the IAHR Executive Committee, to make decision after evaluating candidates' statements and interviews to candidates.

The outgoing Editor of an IAHR journal (or publication) is entitled to recommend one or more people as the replacement Editor of the journal (or publication). Also, the outgoing Editor is entitled to make informal requests to people who could serve potentially as Editors. In principle, Associate Editors and Editorial Board members will be approached. The Editor's recommendation(s) will be considered by the Chair of Publications Committee along with other potential candidates, before presenting the ranked list to the Publications Committee for endorsement.

An Editor will be appointed by IAHR President on the recommendation of the Selection Committee taking into consideration the following factors:

- Two-page statement
- International reputation and significance of research accomplishments and impact
- Previous experience in any process of a peer-review journal
- Field of expertise

- Role in IAHR (though there is no need to be linked to the leadership team of an IAHR Technical Committee)
- Diversity of gender, geography, and age
- Availability and resources to attend the Council meetings and specific meetings if any.

Editors will be appointed for an initial term of 3 years.

Editors' performances will be monitored annually in terms of several considerations, including availability, quick turnaround times, and author's evaluation survey.

Editors volunteer to do their job, and their contribution to IAHR is greatly appreciated. However, Editors must know that IAHR requires them to do their job well, because shortcomings of IAHR journals will reflect on IAHR's reputation.

Editors of IAHR journals need to be self-managing, though they are requested to seek assistance from IAHR/Publisher before any unacceptable backlog occurs for their journal.

People who are not IAHR members can be appointed as Editors. Those people will join IAHR as an invited member for one year. After this period, they will be encouraged to become an IAHR member; otherwise, they must be replaced.

Should an Editor fail in their duties regarding a journal, IAHR (as represented by the Chair of the Publications Committee) is entitled to approach the Publisher or COPE (Committee on Publication Ethics) for advice; (COPE is an independent committee followed by international publishers and organizations like Scopus).

*Approved by IAHR Executive Committee  
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